



Application Instructions

The Anchorage Construction Academy introduces adults, 18 and over, to careers in the construction trades.

The application process is described below:

1. Complete an application form.
2. Include a resume with the application. The Alaska Job Centers provide resume writing assistance. Please include two references with current and complete contact information.
3. Submit test scores*. Career Ready 101 is a 3-part test (reading, math & locating information). It is available at the Anchorage Job Centers. Call Phyllis Kavairlook, Muldoon (269-2076), Gwyne Montagna, Midtown (269-6514), or Melissa Mitchell, Downtown (269-6420) to schedule.
4. Two letters of recommendation are also encouraged (from employers, teachers, coaches, etc.) but not required. Applicants may earn an extra 2 points for the letters.
5. Complete application packets should be submitted to Alaska Works Partnership, Inc. Applications are accepted year-round, but classes are only offered during in the fall and winter.
6. All people who submit complete application packets (including sufficient test scores) will be offered an interview for class placement. Class size is limited, entry is competitive, and you may not be selected.

Questions? Call Alaska Works Partnership, Inc. at 569-4704 or E-mail aca@alaskaworks.org.

***Minimum Score of 4 required on the Career Ready 101.**

We also recommend taking the Work Keys Test.

We are an equal opportunity program. Funding is provided by the Alaska Dept. of Labor and Workforce Development.



Construction Academy Application



Client Information

Gender M or F

Social Security Number

First Name

MI

Last Name

Mailing Address

City

State

Zip Code

Date of Birth ____/____/____
month / day / year

Client Contact Information

Email Address

Cell Phone

Home / Alternate Phone

Work Phone

Ethnicity

African American ____
Alaska Native ____
American Indian ____
Asian American ____
Caucasian ____
Hispanic / Latino ____
Pacific Islander ____

Apprenticeship Outreach

Are you an apprentice? Y or N

If Yes, What Trade

If No, would you like to receive
apprenticeship information? Y or N

Are you a US citizen or legally able to work in the US? Y or N

Do you have a valid Alaska driver's license? Y or N

Do you have a high school diploma or GED? Y or N

Years of education: 8 9 10 11 12 13 more

Are you a veteran? Y or N If you're a veteran, are you
registered with Helmets to Hardhats Y or N

Main Course Preference:

Mark 1st, 2nd, and 3rd
choice.

____ Plumbing

____ Welding

____ Carpentry

____ Electrical

____ Weatherization

Short Courses:

Check all that you might be
interested in attending

____ Trades Math

____ Intro to Algebra

____ Trades Trigonometry

____ First Aid / CPR

____ OSHA

____ Forklift

____ NSTC

____ Apprenticeship Workshop

Permanent Family Contact Information

Someone who has a different phone number and knows how to
contact you if you move.

First Name

Last Name

Mailing Address

City

State

Zip

Relationship

Phone Number

(different from yours)

Information and Media Release

I authorize AWP to obtain personally identified information about
my employment, education, and participation in programs from the
state government, my employers, or other organizations when
needed to carry out AWP program objectives. Understanding this
need, I authorize these entities to release and or verify such
information to AWP at any time without my further consent.

Media Release: For and in consideration of the opportunity and
privilege of appearing in or participating in one or more video
recordings, sound tracks, films, photographs, written articles,
brochures, training manuals, or recordings, I hereby consent to the
use and editing thereof and release Alaska Works Partnership, the
Department of Labor and Workforce Development and its
employees and assignees from any and all claims resulting from
such use, sale, editing and release to the newspapers and / or
television stations / channels / newsletters or training manuals.

Participant Signature

Date

Turn Page

Your Name: _____

Employment Are you currently employed? Yes or No

If Yes Full time _____ Part time _____ Seasonal _____

If No

Company Name _____

End date of last employment? _____

Supervisor's Name _____

How long did you have your last job? _____

Job title / description _____

Was your last job Full time _____ Part time _____ Seasonal _____

Job Start Date _____ Hours/week _____

Work History Where have you worked in the last three years? Start with most recent.

Start Date <i>month / year</i>	End Date <i>month / year</i>	Company Name	Job Title / Description	Hourly Wage

How did you find out about these classes? _____

Radio TV Newspaper Craigslist People Mover Bus ad ACA website Flier

Referred by: CITC or a friend or past graduate or a job center other: _____

Circle any construction related training that you have had.

- | | | | |
|-----------------|-----------------------|------------------------|-------------------------------|
| Carpentry | Blue Prints | NSTC | Scaffolding / Fall Protection |
| Plumbing | AKWarm | First Aid / CPR | Mold Remediation |
| Welding | Pipeline Construction | Forklift | Lead Safe Renovator |
| Paint / Drywall | Bldg. Maint. Repair | Driver Training | Trades Math |
| Electrical | OSHA | Confined Spaces | Hazardous Paint |
| Weatherization | Blower Door | Other (Write in) _____ | |

Mark trades that you are most interested in.

- | | | | | |
|---------------------|-------------------------|---------------------|------------------------|--------------------|
| Boilermaker | Construction Driver | Heavy Eqpt Operator | Piledriver | Sheet Metal Worker |
| Bldg. Maint./Repair | Electrical Lineman | Insulation Worker | Plumber / Pipefitter | Service Oiler |
| Bricklayer | Electrical Wireman | Ironworker | Plumber / Steamfitter | Teamster Surveyor |
| Carpenter | Floor Coverer / Glazier | Laborer | Roofer / Water Proofer | Telecommunications |
| Cement Mason | Heavy Eqpt Mechanic | Painter / Taper | Other _____ | |

Please check the information you are submitting for accuracy and readability. ACA is an equal opportunity program and is funded by the Alaska Department of Labor and Workforce Development. Thank you for applying to AK Construction Academy.