

# FREE Construction Training

The **Anchorage Construction Academy** provides basic construction training for adults who are seeking skills that can lead to a good-paying job in the construction industry.



## Course Calendar Winter 2011



Please note, all evening trades classes have Saturday classes and this course calendar is subject to change.

|  |  |
|--|--|
| <b>Electrical (4 weeks)</b>                          |  |
| <b>January 17 – Feb. 12</b>                          | Mondays & Wednesdays, 6 pm-9 pm & Saturdays, 8 am-4 pm     |
| <b>Carpentry Intensive (5 days/week for 2 weeks)</b> |  |
| <b>January 24 – Feb. 4</b>                           | Monday-Friday, 8 am – 5 pm                                 |
| <b>Shielded Metal Arc Welding (2 weeks)</b>          |  |
| <b>January 24 – Feb. 5</b>                           | Mondays & Wednesdays, 6 pm – 9 pm & Saturdays, 8 am – 4 pm |
| <b>Plumbing (4 weeks)</b>                            |  |
| <b>January 24 – Feb. 19</b>                          | Mondays & Wednesdays, 6 pm-9 pm & Saturdays, 8 am-4 pm     |
| <b>Shielded Metal Arc Welding (2 weeks)</b>          |  |
| <b>Feb. 7 – Feb. 19</b>                              | Mondays & Wednesdays, 6 pm-9 pm & Saturdays, 8 am-4 pm     |
| <b>Flux Core Arc Welding (2 weeks)*</b>              |  |
| <b>March 14 – March 26</b>                           | Mondays & Wednesdays, 6 pm – 9 pm & Saturdays, 8 am – 4 pm |
| <b>Plumbing II (4 weeks)*</b>                        |  |
| <b>March 14 – April 9</b>                            | Mondays & Wednesdays, 6 pm-9 pm & Saturdays, 8 am-4 pm     |
| <b>Carpentry (4 weeks)*</b>                          |  |
| <b>March 15 – April 9</b>                            | Tuesdays & Thursdays, 6 pm-9 pm & Saturdays, 8 am-4 pm     |
| <b>Flux Core Arc Welding (2 weeks)*</b>              |  |
| <b>March 28 – April 9</b>                            | Mondays & Wednesdays, 6 pm – 9 pm & Saturdays, 8 am – 4 pm |
| <b>Weatherization (2 weeks)*</b>                     |  |
| <b>May 31<sup>st</sup> – June 11<sup>th</sup></b>    | Tues, Wed, Thurs, 6pm-9pm, & Saturdays, 8 am – 4 pm        |

\*Basic Class is a Prerequisite

The Deadline for Application Packets is: **1/11/11**  
For more information, please call (907) 569-4704



ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT

And visit [www.alaskaca.org](http://www.alaskaca.org) or [www.akwp.org](http://www.akwp.org)

The Alaska Construction Academies is an equal opportunity program.

Funding is provided by a grant from the Alaska Department of Labor and Workforce Development.





## Application Instructions

The Anchorage Construction Academy introduces adults 18 and over to careers in the construction trades. Follow these instructions to apply for FREE training. Acceptance is on a competitive basis.

1. Complete an application form.
2. Include a resume with the application. Please include two references with current and complete contact information. The Alaska Job Centers provide resume writing assistance.
3. Submit scores for the Career Ready 101 (pre-assessment) and the Work Keys Test. A minimum score of a 4 is required for acceptance. These tests are free and are available by appointment only at local Job Centers.  
Job Center contacts:  
Midtown - Gwyne (269-6514), Garrett (269-0035), or Kevin (269-4776)  
Muldoon - Melissa (269-6420) or Phyllis (269-2076)  
Eagle River - Sheila (696-6831) or Pam (696-6828)
4. Two letters of recommendation are also encouraged (from employers, teachers, coaches, etc.) and are worth points in the admissions scoring process. They are not required.
5. Complete application packets should be submitted to Alaska Works Partnership Training Center at 161 S. Klevin St. Suite 203, Anchorage, AK 99508 (we are on the bottom floor on the East side of a large building-please call for directions). It can also be emailed to [aca@alaskaworks.org](mailto:aca@alaskaworks.org) or faxed to 569-4720.
6. All people who submit complete application packets (\*including sufficient test scores\*) will be offered an interview for class placement. Class size is limited, entry is competitive, and you may not be selected.

Questions? Call Alaska Works Partnership, Inc. @569-4704 or email to address above.



## **WorkKeys® Assessments**

**All Alaska Construction Academy students are required to complete WorkKeys testing and earn Alaska Career Readiness Certificates .** This is a way to demonstrate to the employer that a person has obtained the basic skills required to do the job.

The Alaska Career Readiness Certificate provides a job seeker with a **skill-based credential that enhances career potential.** It shows an employer that you can handle the kinds of tasks that are common in today's workplace - locating information in a graphical format, reading instructions and directions, and working with math.

### **Scheduling WorkKeys® Assessments**

Academy participants need to schedule WorkKeys® Assessments with an Alaska Department of Labor's Job Center test site. Allow at least one hour for each WorkKeys® skill assessment required to earn a career readiness certificate (Reading for Information, Locating Information, and Applied Mathematics). A five to ten minute break will be provided between assessments, or you can schedule each assessment separately.

It is recommended that test takers allow sufficient time to use the pre-assessment courseware program prior to taking the WorkKeys® assessments. KeyTrain courseware allows job seekers to practice the foundational skills that are tested on the WorkKeys® assessments.

**Call the Midtown Job Center (269-6514), the Muldoon Job Center (269-2076), Downtown Job Center (269-6420) or the Eagle River Job Center (694-6904) to register for the WorkKeys tests.**

**Questions? Call Patrice (569-4729) or Tiffany (569-4704) at the Alaska Works Partnership's Construction Academy office.**

**Please notify the office once you've earned the Certificate. You can drop by the office and we'll make a copy for our files, you can fax us a copy at 569-4720, or scan and email it to [aca@alaskaworks.org](mailto:aca@alaskaworks.org).**

**Thank you**

**Anchorage Construction Academy  
Alaska Works Partnership, Inc.  
161 South Klewin St., Suite 203  
Anchorage, AK 99508**



# Construction Academy Application



|                                 |                    |                     |                         |
|---------------------------------|--------------------|---------------------|-------------------------|
| _____<br>Social Security Number | _____<br>Last Name | _____<br>First Name | _____<br>Middle Initial |
|---------------------------------|--------------------|---------------------|-------------------------|

|                 |      |       |          |
|-----------------|------|-------|----------|
| Mailing Address | City | State | Zip Code |
|-----------------|------|-------|----------|

|   |      |       |          |
|---|------|-------|----------|
| Residence Address (if different from above) | City | State | Zip Code |
|---|------|-------|----------|

|   |                        |                     |
|---|------------------------|---------------------|
| Cell Phone _____                              | Home Phone _____       | Message Phone _____ |
| ____/____/_____<br>Date of Birth (MM/DD/YYYY) | _____<br>Email Address |                     |

**Permanent Family Contact Information:** Someone who has a different phone number and knows how to contact you if you move.

|                    |                     |                       |                    |
|--------------------|---------------------|-----------------------|--------------------|
| _____<br>Last Name | _____<br>First Name | _____<br>Relationship | _____<br>Telephone |
|--------------------|---------------------|-----------------------|--------------------|

|                 |      |       |          |
|-----------------|------|-------|----------|
| Mailing Address | City | State | Zip Code |
|-----------------|------|-------|----------|

**Race (check one or more)**

Ethnicity Hispanic / Latino  
 White  
 Asian  
 Black / African  
 American Indian  
 Alaska Native  
 Hawaiian / Pacific Islander

**Gender**

Female     Male

**Citizen Status (pick only one)**

United States Citizen  
 Permanent Resident Alien  
 Refugee or Parolee  
 Temporary Work Permit  
 Other \_\_\_\_\_

**Education Status (check one)**

In High School Student or Less  
 Student; Post High School  
 Dropout of High School  
 High School Graduate  
 In Alternative School

**Highest Grade Completed?** \_\_\_\_\_

**Alaska Resident - past 30 days**

yes     No

**Selective Service**

Male, 18 or older, born after 1/1/60. Have you registered for Selective Service?

Yes (registered males)  
 No (explain)  
 Exempt - includes females

**Are You a Veteran**

No     Yes, greater than 180 days  
 Yes, less than 180 days  
 Yes, Other Eligible Person

**Disabled Status**     No

Yes, Barrier to Employment  
 Yes, Not a Barrier

**Unemployment Insurance**

No  
 Yes  
 Yes - Exhausted Benefits

**Pre Program Wage**

\_\_\_\_\_ Wage Amount

**Pre Program Occupation**

\_\_\_\_\_

**Information Verification and Media Release**

I authorize CEF to obtain personally identified information about my employment, education, and participation in programs from the state government, my employers, or other organizations when needed to carry out CEF program objectives. Understanding this need, I authorize these entities to release and or verify such information to CEF at any time without my further consent.

Media Release: For and in consideration of the opportunity and privilege of appearing in or participating in one or more video recordings, sound tracks, films, photographs, written articles, brochures, training manuals, or recordings, I hereby consent to the use and editing thereof and release CEF, AWP, the Denali Commission and its employees and assignees from any and all claims resulting from such use, sale, editing and release to the newspapers and / or television stations / channels / newsletters or training manuals.

I certify to the best of my knowledge the information in this application is accurate, true and verifiable.

\_\_\_\_\_  
 Participant Signature

\_\_\_\_\_  
 Date

Your Name:

**Courses: List in Order of Preference**

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

5) \_\_\_\_\_ 6) \_\_\_\_\_

**Apprenticeship Outreach**

Are you an apprentice? Y or N \_\_\_\_\_

If Yes, What Trade \_\_\_\_\_

If No, would you like to receive apprenticeship information? Y or N \_\_\_\_\_

**Employment** Are you currently employed?  Yes  No

If Yes Full time \_\_\_\_\_ Part time \_\_\_\_\_ Seasonal \_\_\_\_\_ If No

Company Name \_\_\_\_\_ End date of last employment? \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ How long did you have your last job? \_\_\_\_\_

Job title / description \_\_\_\_\_ Was your last job Full time \_\_\_\_\_ Part time \_\_\_\_\_ Seasonal \_\_\_\_\_

Job Start Date \_\_\_\_\_ Hours/week \_\_\_\_\_

Do you have a valid Alaska driver's license?  Y  N

How did you find out about these classes? \_\_\_\_\_

Radio TV Newspaper Craigslist Flyer

Referred by: a friend or past graduate or a job center other: \_\_\_\_\_

**Work History** Where have you worked in the last three years? Start with most recent.

| Start Date<br><i>month / year</i> | End Date<br><i>month / year</i> | Company Name | Job Title / Description | Hourly Wage |
|-----------------------------------|---------------------------------|--------------|-------------------------|-------------|
|                                   |                                 |              |                         |             |
|                                   |                                 |              |                         |             |
|                                   |                                 |              |                         |             |
|                                   |                                 |              |                         |             |

Circle any construction related training that you have had.

|                 |                       |                        |                               |
|-----------------|-----------------------|------------------------|-------------------------------|
| Carpentry       | Blue Prints           | NSTC                   | Scaffolding / Fall Protection |
| Plumbing        | AKWarm                | First Aid / CPR        | Mold Remediation              |
| Welding         | Pipeline Construction | Forklift               | Lead Safe Renovator           |
| Paint / Drywall | Bldg. Maint. Repair   | Driver Training        | Trades Math                   |
| Electrical      | OSHA                  | Confined Spaces        | Hazardous Paint               |
| Weatherization  | Blower Door           | Other (Write in) _____ |                               |

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